reoplan

Starting a new business in Switzerland?



The experts at your side for a successful company founding

Our services for legal entities

Would you like to start a company in Switzerland? **reoplan Treuhand AG** in Bern is your reliable partner for a smooth start. We provide everything from a single source - from the legal address to comprehensive start-up consulting.

Company Formation Made Easy – Our Services in Detail:

1. Domicile Service (Business Address)

- Provision of an official Swiss business address for incorporation (in the cantons of Bern and Zurich)
- Mail forwarding and management of your business correspondence
- Compliance with legal requirements for commercial register entry

2. Incorporation Consulting & Legal Form Selection

- Individual advice on the appropriate legal form (AG, GmbH, etc.)
- Tax optimization of the company structure
- Support with international constellations

reoplan

3. Commercial Register & Notary Services

- Preparation and submission of all incorporation documents
- · Coordination with notaries for public certification
- Registration with the Commercial Register Office

4. Capital Verification & Bank Account

- Assistance with opening a Swiss business account
- Organization of the capital verification for incorporation (e.g. blocked account)

5. VAT & Social Security

- Registration with the Swiss Federal Tax Administration (ESTV)
- Applying for a VAT number and support with tax-related questions
- Registration with AHV/IV/EO, ALV and other social insurance schemes

6. Accounting & Annual Financial Statements

- Setting up accounting in accordance with Swiss standards
- Ongoing bookkeeping and preparation of annual financial statements
- · Advice on financial reporting obligations

7. Personnel & Payroll Administration

- Support with employee registrations
- Payroll accounting and settlement of social security contributions
- Drafting of employment contracts and advice on labor law

8. Ongoing Fiduciary Services

- Tax advice for companies and shareholders
- Representation before tax authorities
- Organization of general meetings and minutes keeping

Your contact:



Marc Aeberhard reoplan Treuhand AG, Bern

Phone: +41 31 370 13 13

E-Mail: marc.aeberhard@reoplan.ch

We accompany you from the idea to the successful company start – and beyond. **Arrange a non-binding consultation today!**

Treuhand